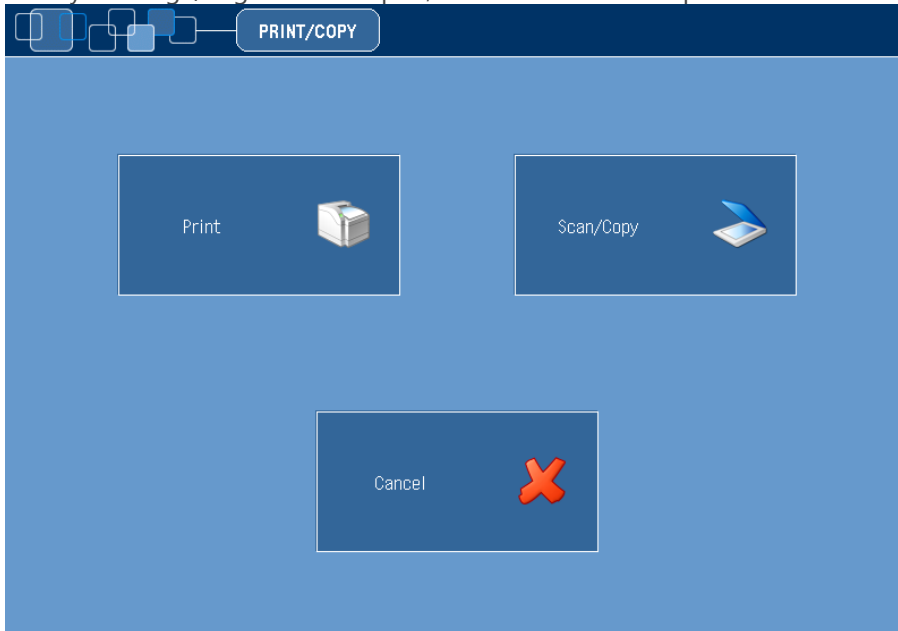
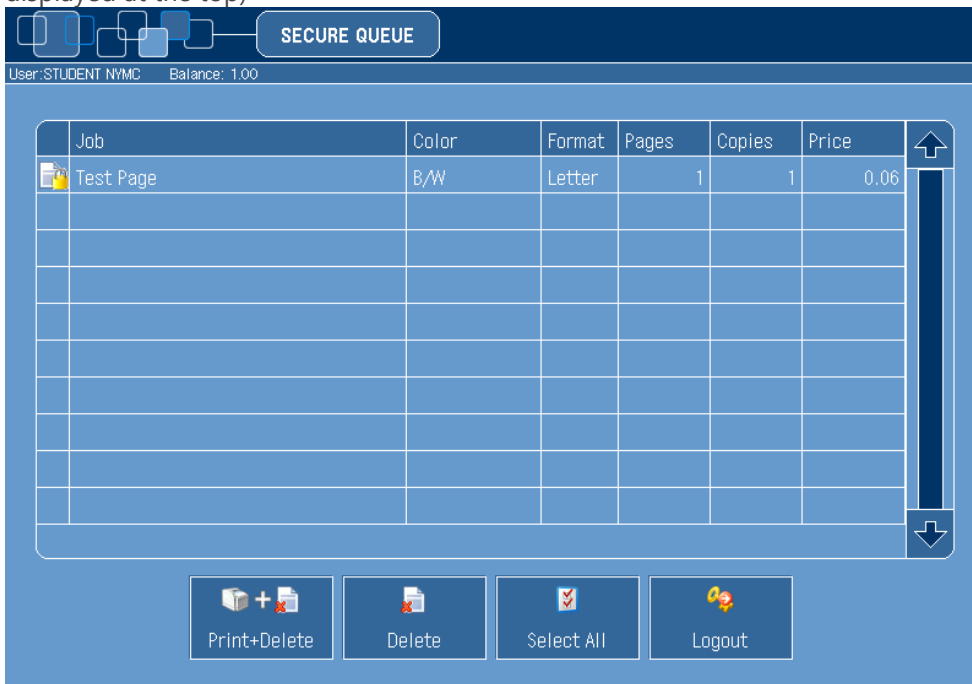


Releasing Print Jobs at the Copier

1. After you Badge/Login at the copier, touch **Print** at the top left



2. Touch to highlight individual print jobs or toggle the **Select All** button. Touch **Print+Delete** to release the selected prints. The copier will auto logout after 30 seconds of inactivity. Remember to **Log Out**. (**NOTE: Logout** and Log back in to refresh for an accurate remaining balance to be displayed at the top)



NOTE: If you run out of money, the job will not print and you will be notified by email. All documentation and support is located at <http://complab.nymc.edu/print>